



**New Waypoint Scheduler & Calendar
Features Marketing Release
Rev 1.0 06.08.2026**



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Dear Autotrak Customers;

📌 New Feature Release- Waypoint Scheduler and Calendar

Autotrak Group of Companies is pleased to announce the release of the new **Waypoint Scheduler** and **Calendar** features, now available on the Approve, Alert, and Supreme product platforms. These enhancements provide a simple, centralised view for assigned waypoint routes, managing and creating waypoint schedules, and tracking driver and vehicle reminders. This document provides a quick overview of the new features and how to start using them.

1.1 Web Interface visual changes:

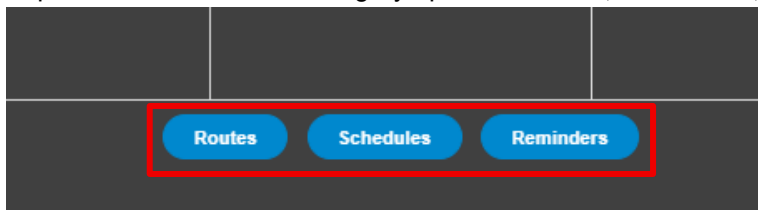
A new Calendar icon has been added to the left-hand navigation menu.



1.2 Calendar Feature:

The new Calendar feature provides a single easy-to-use view of assigned Waypoint Routes, Waypoint Schedules, and driver/vehicle Reminders. Only vehicles and drivers that are selected (ticked) in the Tree View will appear/be displayed on the Calendar. Simply highlighting a vehicle in the Tree View is not sufficient. Multiple vehicles and drivers can be selected to review fleet activity at one glance on the Calendar layout.

The Calendar view provides three feature/category options: **Routes, Schedules, and Reminders**.



1.2 Calendar Display Category Options:

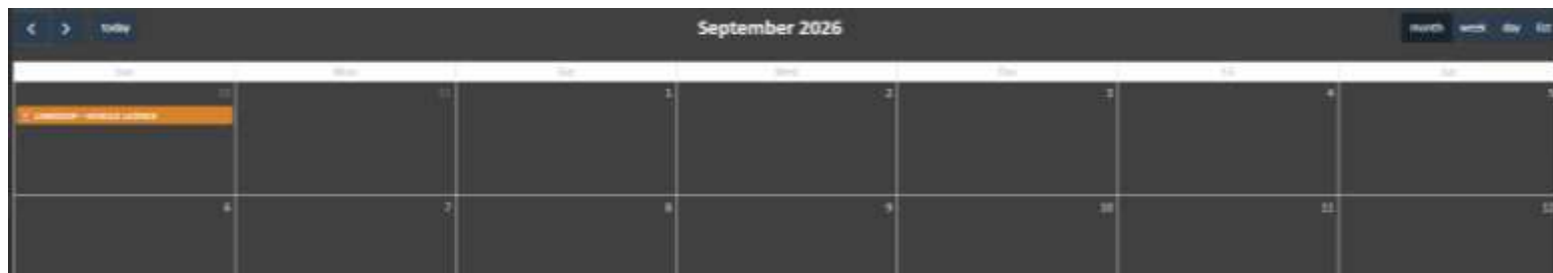
Routes – Displays timed waypoint routes assigned to the selected vehicle(s). **Create and manage routes using the standard Waypoint Route creation process.**

Schedules – Create and assign Waypoint Schedules for a selected vehicle on a chosen calendar date. Waypoint Schedules can only be created for one vehicle at a time. If multiple vehicles are selected, the web software will prompt you to select a single vehicle before creating a schedule. The Calendar header displays the registration number/vehicle identifier details of the currently selected vehicle.

Reminders – View and manage configured vehicle and driver reminders directly from the Calendar. Only reminders for the vehicles and drivers selected (ticked) in the Tree View will be displayed on the Calendar.

By default, when you select one or more vehicles and drivers from the Tree View and open the Calendar, all three categories—**Routes, Schedules, and Reminders**—are enabled and displayed. This provides a consolidated view of all scheduled activities and reminders for the selected vehicles and drivers. If the Calendar becomes cluttered, simply deselect any of the category options to hide that information and customise your view.

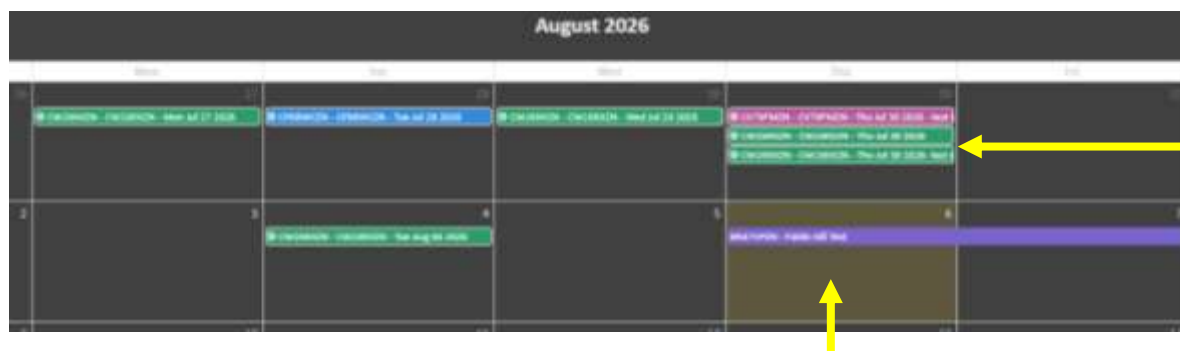
Example Vehicle Reminders displayed on the Calendar:



1.3 Calendar Colour Guide

Item	Description
Orange Reminder	Upcoming reminder that is not yet due.
Red Reminder	Overdue reminder. Overdue reminders display an ' OVERDUE ' label and a white border on the Calendar.
Assigned Waypoint Schedules	Displayed with a Ⓢ prefix and a white border on the Calendar.
Assigned Waypoint Routes	Displayed as a solid colour in the assigned date/block on the Calendar.
For assigned Waypoint Schedules and Routes, each selected vehicle is displayed in a different colour for easy identification on the Calendar.	

Example Waypoint Schedule or Routes displayed on Calendar:



Assigned Waypoint Schedules, different vehicles displayed in different colours with the Ⓢ prefix in front of the Waypoint Schedule Name.

Assigned Waypoint Routes, displayed as a solid-coloured block on the assigned date/day on the Calendar.

1.4 Waypoint Scheduler:

Before creating a Waypoint Schedule, select the required vehicle from the vehicle tree view. Schedules are created for one vehicle at a time.



Once the vehicle has been selected, click the Calendar icon in the left-hand navigation menu.

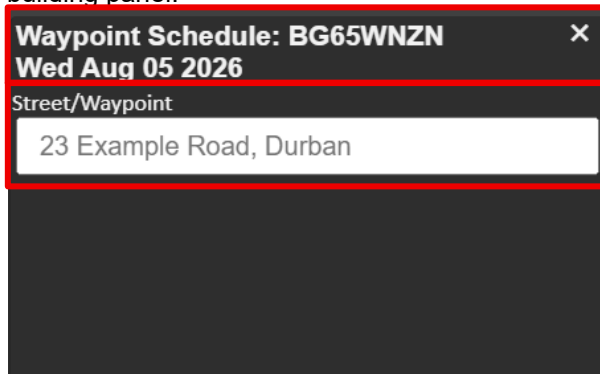


The Calendar view provides three feature/category options: **Routes**, **Schedules**, and **Reminders**.

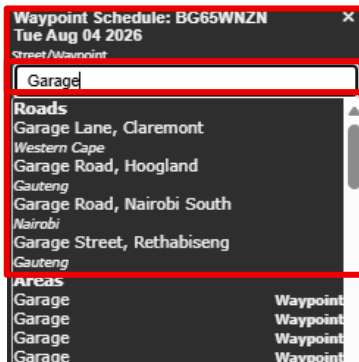


Please ensure you select your desired date on the Calendar for which you wish to create a Waypoint Schedule.

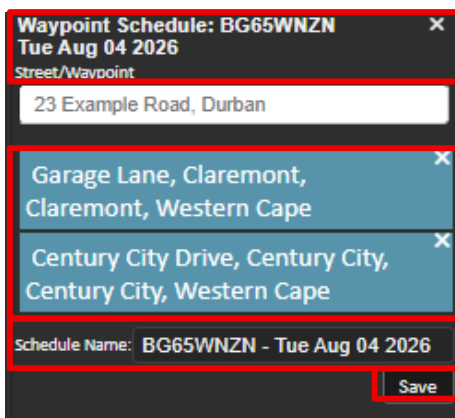
Once the desired date is selected, the Waypoint Scheduler building panel will open. Begin typing an address, area, or waypoint name into the Street/Waypoint field/box in the Waypoint Scheduler building panel.



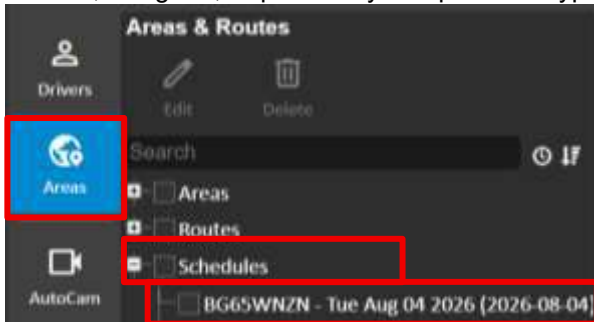
Matching saved waypoints and geographical locations will automatically appear as you type letters within the Street/Waypoint field/box. The search also includes points of interest matching your entered criteria.



Select all locations the vehicle must visit for the selected day. There is no limit to the number of waypoints/locations/geographical areas/point of interest that can be added to a Waypoint Schedule for a single day. The schedule name is automatically populated with the vehicle registration and selected Waypoint Schedule date in the Schedule Name field/box. You may rename it, although we recommend using a clear naming convention for easy identification.



Click Save to assign the Waypoint Schedule to the selected vehicle. Saved Waypoint Schedules can be viewed at any time by navigating to the **Areas** icon in the left-hand navigation menu and expanding the **Schedules** category, where all created, assigned, or previously completed Waypoint Schedules are displayed.



Alternatively, just view your newly assigned Waypoint Schedules on the Calendar:



1.5 Scheduled Waypoint Report:

The Scheduled Waypoint Report is available under the **Vehicles** option on the Menu Bar. The report confirms whether a vehicle visited each scheduled waypoint, area, or location on the assigned calendar day. The report provides detailed information for every scheduled area, including arrival time, departure time, total visit duration, and completion status.

Vehicles/drivers are not required to visit scheduled locations/areas in the order they were added when the Waypoint Schedule was created. The report simply verifies whether each assigned location was visited at any time during the scheduled 24-hour calendar day, regardless of the sequence in which the locations were completed/visited.

Wednesday, 15 July 2026				
Waypoint	Status	Arrival	Departure	Duration
Customer Name 1:	Missed	-	-	-
Customer Name 2:	Visited	09:33	11:24	01:50:54
Customer Name 3:	Missed	-	-	-